

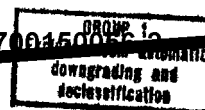
25 February 1970

MEMORANDUM FOR: Deputy Director of Personnel

SUBJECT : Informal Discussions with Department of
State Regarding Their Practice on Approving
Advance Shipment of Effects of Retirees to
Their Designated Retirement Point

1. On 20 February 1970 I discussed the above subject with Mr. Fred Leatherman (my counterpart in the Department of State). He confirmed that his office did not have responsibility for this aspect of retirement but agreed to inquire of the responsible officer in their travel and transportation office.
2. Mr. Leatherman called me today and said that the Department has on occasion authorized advance shipments to point of retirement. He cited the case of Ambassador Kohler who was authorized to ship his effects to Florida (his retirement point) two years prior to his actual retirement.
3. There have been many other instances of advance shipments but the Department chooses not to publicize the fact that they will do this.
4. Authority for these advance shipments is found in State's travel regulations - Section 168.1 and 126.1-4 (see attached).
5. They require a "repayment agreement" signed by the employee on the basis that funds for this purpose may not be available at the future point in time when the actual retirement takes place.

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6. It is worth noting that the wording of the cited Travel Regulations pertains to shipment "from a foreign post" to place of residence but Mr. Leatherman confirmed that these regulations are applied to domestic shipments.

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Chief, Retirement Affairs Division

Attachments

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